



Job Title : Supplementary Notary Services Position

Position Summary:

NavLegal Notaries Inc. is looking for lawyers in Winnipeg and Brandon who are currently working out of an office or home office to provide notary services to our clients in their respective areas. NavLegal Notaries Inc. works with Lawyers across Canada, and currently provides notary services at 29 locations nation-wide.

Position Details:

The position openings is for a lawyer currently working out of an office or home office to provide notary and commissioner for oaths services to our clients in Winnipeg or Brandon.

Lawyers who provide notary services to our clients are free to promote their own legal services to our clients when they are attending your office. Providing notary services to our clients is a great way for a lawyer or firm with an existing practice to supplement their income and find new prospective clients in their communities. New lawyers who are starting off would also find this opportunity to be an invaluable means of finding new clients, gaining greater exposure to the client community, and earning a supplemental income.

Objectives:

Providing notary and commissioner for oaths services for clients in a professional manner.

Location:

Openings are available in Winnipeg and Brandon. Please include the location you intend to work from when submitting your application.

The qualified candidate will possess the following attributes:

- Excellent customer service skills.
- Strong communication abilities.
- An office or home office to work out of (if you do not have an office or home office available, please inform us, a mobile notary position may be available).
- Prior experience providing notary services is an asset.

Please send all applications and inquiries to Gary Gill, Recruitment Coordinator, at gary@navlegal.com.

The closing date for applications is May 31st, 2017.