



# Forgivable Loan Program Information and Application Form

## Purpose of the Forgivable Loan Program

The Forgivable Loan Program will provide financial assistance to students who:

- come from and want to return to Manitoba communities in need of more lawyers (under-served communities); and
- applied to the Faculty of Law at the University of Manitoba because of this program.

The financial assistance will be a loan sufficient to cover tuition, educational materials and living expenses up to a maximum of \$25,000 per year of full-time enrolment in the Faculty of Law at the University of Manitoba. The recipient students will sign Promissory Notes for the amounts of the loans and will enter into a Return of Service Agreement with the Law Society of Manitoba. The recipient students will commit to practising as lawyers in their under-served communities for five years. The Law Society will forgive 20% of the loan for each year of practice in the under-served community.

**Deadline for Application: April 30, 2012**

## For More Information Contact

Brenda Silver  
Director of Professional Education and Competence  
The Law Society of Manitoba  
(204) 926-2024  
bsilver@lawsociety.mb.ca

## Eligibility Criteria

Applicants for the Forgivable Loan must meet the following criteria to be eligible for consideration for this program:

1. Applied to the Faculty of Law because of the Forgivable Loan Program
2. Accepted into first year law at the Faculty of Law on a full-time basis for September 2012
3. Come from or demonstrate a commitment to a Manitoba community that is under-served by lawyers
4. Intend to practise law for at least 5 years in their under-served community, or to apply for permission to practise law in another under-served community in Manitoba
5. Submit a completed application package by the deadline date

## Selection Criteria

1. Applicant must demonstrate that he or she applied to the University of Manitoba Faculty of Law because of the Forgivable Loan Program.
2. Applicant must demonstrate connection to an under-served community by such factors as:
  - a) Current residence in the community
  - b) Left the community only to attend educational institution, for employment or for family reasons
  - c) Family connections to community
  - d) Property (real and/or personal) in the community
  - e) Cultural connection to the community
3. Applicant must demonstrate intention to practise law in his or her community by such factors as:
  - a) Current law-related employment in the community
  - b) Current law-related studies
  - c) Association with lawyers or law-related professionals in the community
  - d) Familiarity with legal issues or needs within the community
  - e) Involvement in the community that is not law-related
4. Applicant must demonstrate need for financial assistance to fund tuition, educational books and supplies, and living expenses while attending the Faculty of Law at the University of Manitoba
5. The needs and resources of the applicant's community, and in particular:
  - a) The extent to which the community is under-served by lawyers
  - b) Whether the community needs lawyers to practise in the areas of law of interest to the applicant
  - c) The availability of support for the applicant from lawyers in the community
6. The likelihood that the applicant's plan to practise in the community for at least 5 years will be successful

## Application Process

The application process is designed to provide applicants with the opportunity to address the above Selection Criteria.

1. Applicants must submit **by April 30, 2012**:
  - a) Completed application form
  - b) 2 completed reference forms
  - c) Personal statement
2. A Screening Committee will review all complete applications and identify applicants who have met the following threshold criteria:
  - a) Admission to first year law for September 2012
  - b) Connection to under-served community in Manitoba
  - c) Financial Need
3. A Selection Committee will interview the applicants identified by the Screening Committee



## Forgivable Loan Application Form

**This form must be accompanied by a signed Return of Service Agreement and all requested documentation. Submit all documents by April 30, 2012 to:**

Brenda Silver  
Director of Professional Education and Competence  
The Law Society of Manitoba  
219 Kennedy Street  
Winnipeg, Manitoba R3C 1S8

Full Legal Name: \_\_\_\_\_  
Surname First Name Middle Name

Address: \_\_\_\_\_  
\_\_\_\_\_ Postal Code \_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: ( ) - \_\_\_\_\_ Cell phone Number: ( ) - \_\_\_\_\_

Social Insurance Number: \_\_\_\_\_

How did you learn about the Forgivable Loan Program? (please check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Media website                                 | <input type="checkbox"/> University Instructor  |
| <input type="checkbox"/> Newspaper                                     | <input type="checkbox"/> Friends or family      |
| <input type="checkbox"/> University of Manitoba Faculty of Law website | <input type="checkbox"/> Colleagues at work     |
| <input type="checkbox"/> University Career Counsellor                  | <input type="checkbox"/> Other (please specify) |
- \_\_\_\_\_

### Declaration:

I declare that I applied to the University of Manitoba Faculty of Law because of the Forgivable Loan Program. I make this declaration knowing that it is of the same force and effect as if made under oath.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

### Budget for the Academic Year (September 1 to April 30)

- Single & living with parents                       Single & living away from parents  
 Single Parent: Number of dependent children under 18 years old: \_\_\_\_\_  
 Married/Common Law living with spouse & number of dependent children under 18: \_\_\_\_\_  
      Spouse is a part-time student                       Spouse is employed  
      Spouse is a full-time student                       Spouse is unemployed

Resources	\$ Total \$	Expenses	\$ Total \$
Parents/Guardians & / or Grandparents		Tuition	
Partner/Spouse's Net Income For Study Period		Book and school supplies	
Trust Funds/Bonds		Rent or mortgage (please circle)	
RESP (withdrawal for current year)		Telephone (landline & cell)	
Student Loans (provincial & federal)		Heating/Electricity/Water	
Prizes & Scholarships		Internet	
Band Funding		Food	
Pre-Study Period Contribution (anticipated amount from May-August earnings)		Vehicle (payments, insurance, gas, parking, repairs etc.)	
Part-Time Job (September – April)		Clothing	
Child Care Subsidies		Entertainment	
Child Tax Benefits		Insurance (other than vehicle)	
Child Support (payments received)		Child Support (payments out)	
Spousal Support (payments received)		Spousal Support (payments out)	
Other (specify)		Daycare/Babysitting	
		Transportation (other than own vehicle)	
		Other (specify)	
Total Resources	\$	Total Expenses	\$

Resources – Expenses = \_\_\_\_\_

**Declaration:**

I declare that all the above information is complete and true in every respect. I acknowledge that I may be asked to submit supplementary documentation to support my application. I further acknowledge that if I am a successful recipient of a Forgivable Loan, that receipt of the loan may be conditional upon my furnishing such supplementary documentation. I make this declaration knowing that it is of the same force and effect as if made under oath.

**Signature of Applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_

## DOCUMENTS THAT MUST ACCOMPANY THE FORGIVABLE LOAN APPLICATION

- Proof of acceptance of offer to enrol in first year law school at the University of Manitoba Faculty of Law
- Current resume
- Personal Statement addressing the following questions:
  1. When did you learn about the Forgivable Loans Program?
  2. How did you learn about the Forgivable Loans Program?
  3. Describe your connection to your community?
  4. In what way(s) is your community under-served by lawyers?
  5. What are your community's greatest legal needs?
  6. Why do you want to practise law in your community?
  7. How would you address the community's greatest legal needs?
  8. What experiences have you had related to those legal needs?
  9. What law-related supports exist in the community to help you address those legal needs?
  10. Describe the law and non-law related supports that you have in the community.
  11. If you want to practise law in a different community than your own, in addition to the above questions, explain why a discretionary exemption should be made in your case.
  12. Provide any other information that you think is relevant to this application.
- 2 Letters of Reference from individuals who reside or work in the under-serviced community

### **Submit all documents by April 30, 2012 to:**

Brenda Silver  
Director of Professional Education and Competence  
The Law Society of Manitoba  
219 Kennedy Street  
Winnipeg, Manitoba R3C 1S8